

## METRAC Safety Audit Process

**Table 1: Committee Members**

Name	Position
<b>Livy Visano</b>	Chair and Professor, School of Public Policy and Administration
<b>Bruno Bellissimo</b>	Director, Internal Audit
<b>Rob Castle, Chair</b>	Security Advisory Committee and Executive Director, The York University Student Centre
<b>Sheila Forshaw</b>	Executive Officer, School of Kinesiology & Health Science
<b>Darshika Selvasivam</b>	Undergraduate Student Representative, YFS
<b>Alexandra McGregor</b>	Associate Professor, School of Nursing, Faculty of Health
<b>Beth Washburn</b>	Graduate Students' Association
<b>Ijade Maxwell Rodrigues</b>	Secretary ( <i>Ex-Officio</i> )

**Table 2: Safety Audit Timeline**

Date	Action Taken
<b>18-Mar-08</b>	Request for Proposal posted
<b>24-Mar-08</b>	Keele Town Halls
<b>27-Mar-08</b>	Glendon Town Hall
<b>1-Apr-08</b>	Request for Proposal closes
<b>16-Jun-08</b>	Consultants to begin audit
<b>Jul-08</b>	METRAC conducted site visits at Keele, Glendon and satellite locations
<b>1-Aug-08</b>	METRAC conducted 5 stakeholder interviews
<b>Sep-08</b>	METRAC conducted site visits at satellite locations METRAC conducted 10 stakeholder interviews
<b>Oct-08</b>	METRAC conducted site visits at satellite locations An online survey for the York community was available for the month of October METRAC conducted 5 stakeholder interviews METRAC conducted 12 focus groups at Keele Campus METRAC conducted 2 focus groups at Glendon Campus
<b>Nov-08</b>	METRAC conducted site visits at satellite locations METRAC conducted 5 focus groups at Keele Campus
<b>Jan-09</b>	METRAC conducted 1 focus group at Keele Campus
<b>Feb-09</b>	METRAC conducted 2 focus groups at Keele Campus
<b>Apr-09</b>	Tabling at Keele and Glendon Campus Online survey on the physical environment
<b>May-09</b>	Tabling at Keele Campus Online survey on the physical environment 2 Town Hall Meetings at Keele Campus 9 Focus groups at Keele and 1 at Glendon Campus METRAC to conduct walking tours of Keele and Glendon Campus
<b>Spring 2010</b>	Consultants provide final report to committee